



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

September 12, 2008

To: Supervisor Yvonne B. Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **TREASURER – TAX COLLECTOR MANAGEMENT PROMOTION EXCEEDING 10 PERCENT**

Consistent with the August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Treasurer – Tax Collector's request to appoint Ms. Kathy Waters to the position of Operations Chief with a salary of \$9,062.78 monthly and/or \$108,753.36 annually. The requested salary would place Ms. Waters on Step 5 in Range S-12 and would provide her a 19.75 percent increase over her current base salary of \$7,568.36 monthly and/or \$90,820.32 annually.

Ms. Waters has been functioning as the Assistant Operations Chief, TTC in the Unsecured Property Tax Collection Section of the Revenue and Enforcement Division. Her responsibilities include directing the day-to-day administration and collection of unsecured property taxes for rollovers from the secured tax roll, mobile homes, boats and businesses. Ms. Waters' thorough knowledge of the Revenue and Taxation Code lead to several operational improvements.

Prior to her Los Angeles County career, Ms. Waters served as an Assistant Treasurer / Tax Collector for Lassen County. In that capacity, she oversaw a \$50 million investment portfolio and managed the Recovery and Reimbursement functions of that department. She implemented new procedures which resulted in a 25% increase in collections. Ms. Waters had also held officer-level positions with US Bank and Bank of America.

*"To Enrich Lives Through Effective And Caring Service"*

***Please Conserve Paper – This Document and Copies are Two-Sided  
Intra-County Correspondence Sent Electronically Only***

Each Supervisor  
September 12, 2008  
Page 2

Based upon this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on an upcoming agenda for Board action. Unless otherwise instructed by September 26, 2008 we will authorize the Department to proceed with this appointment.

Please contact Ellen Sandt at (213) 974-1186 if you have any questions or need additional information regarding this matter.

WTF:ES  
GS:lm:ef

c: Executive Officer, Board of Supervisors  
Treasurer-Tax Collector

K:\Board Memos\CEO Board Memos Word\09.12.08 TTC Management Promotion - K Waters.doc